

SCHOOL BOARD BOARD MEETINGS

I. MEETINGS

A. Regular

1. The school board meeting is an assembly of the represented members of the school board. The school board meeting should be held in conformance with both legal and ethical requirements. Unless state law provides a particular procedure, Roberts Rules of Order should be used or the school board may adopt its own rules for the conducting of the meeting. The chairman of the school board has the same voting rights as other board members. Regular meetings will be held about once a month according to a schedule adopted by the school board at the beginning of the year. The school board should provide reasonable accommodations for visitors seeking to attend the meeting of the school board. Regular meeting dates should be set in the policies as adopted by the board.
2. The Board shall determine the time for its regular meeting at the organizational meeting. Regular meetings are held on the third Monday of the month. All meetings are held in the administrative offices unless otherwise determined.
3. Meetings of the school board and committees must be open to the public.

B. Organizational

1. As soon after July 1 and/or January 1 as practicable, the board shall meet and organize for the coming year. This includes, but is not limited to:
 - a. Election of Officers
 - b. Set regular meeting date
 - c. Designate official paper
 - d. Designate a fiscal agent
 - e. Recommend board compensation
 - f. Committee Assignments

C. Special

1. A special school board meeting is one called at times other than a regular or recessed board meeting for the purpose of considering items that are specific in nature. Notices for special school board meetings should be given three (3) days in advance to the members of the school board. If three (3) days notice is impossible, the school board should waive the notice. Special meetings may be called by the chairman, clerk, or any two (2) members of the board.